

Campus Advisory Council

October 2023 Notes

School Name: Summitt Elementary
 Date/Time: Oct. 30, 2023 @ 3:30pm CT
 Location: Summitt Elementary
 Meeting Type: Regular

Agenda

Agenda Items	Action Items	Presiding Co-Chair	Presenter/ Resource Person
Call to Order, Confirm Secretary to take notes		Alyssa Calhoun	
Citizens Communications <ul style="list-style-type: none"> • School AC 		Alyssa Calhoun	
Approval of Minutes	X	Alyssa Calhoun	
Principal Update <ul style="list-style-type: none"> • Campus Updates • Vote on District Calendar • Review CIP 		Alyssa Calhoun	Principal Greco
PTA Update		Alyssa Calhoun	PTA President (Becca Beck)
Watch DOGS Update		Alyssa Calhoun	Nathan Guitrau
Other Business		Alyssa Calhoun	
Adjourn		Alyssa Calhoun	

Attendees:

Ariel Greco (Principal)
 Alyssa Calhoun (parent, CAC Co-Chair)
 Heather Brannies (teacher, CAC Co-Chair)
 Ben Selberg (pre-K)
 Suzanne Skalaban (1st grade)
 Kristen Banovic (2nd grade)
 Judi Siyaj (3rd grade)
 Tina Lamon (4th grade)
 Lauren Miller (5th grade)
 Roger Stevens (Specials)

Lisa Matuke (classified staff)
Becca Beck (PTA President)
Rod Clemente (parent)
Timmie Bui (parent)
Lubna Abraham (Parent)
Stacy Avery (Community)
Nathan Guitrau (parent, business)

Notes

Alyssa called the meeting to order at 3:36 pm

Confirm Secretary to take notes: Nathan Guitrau

Citizens Communications

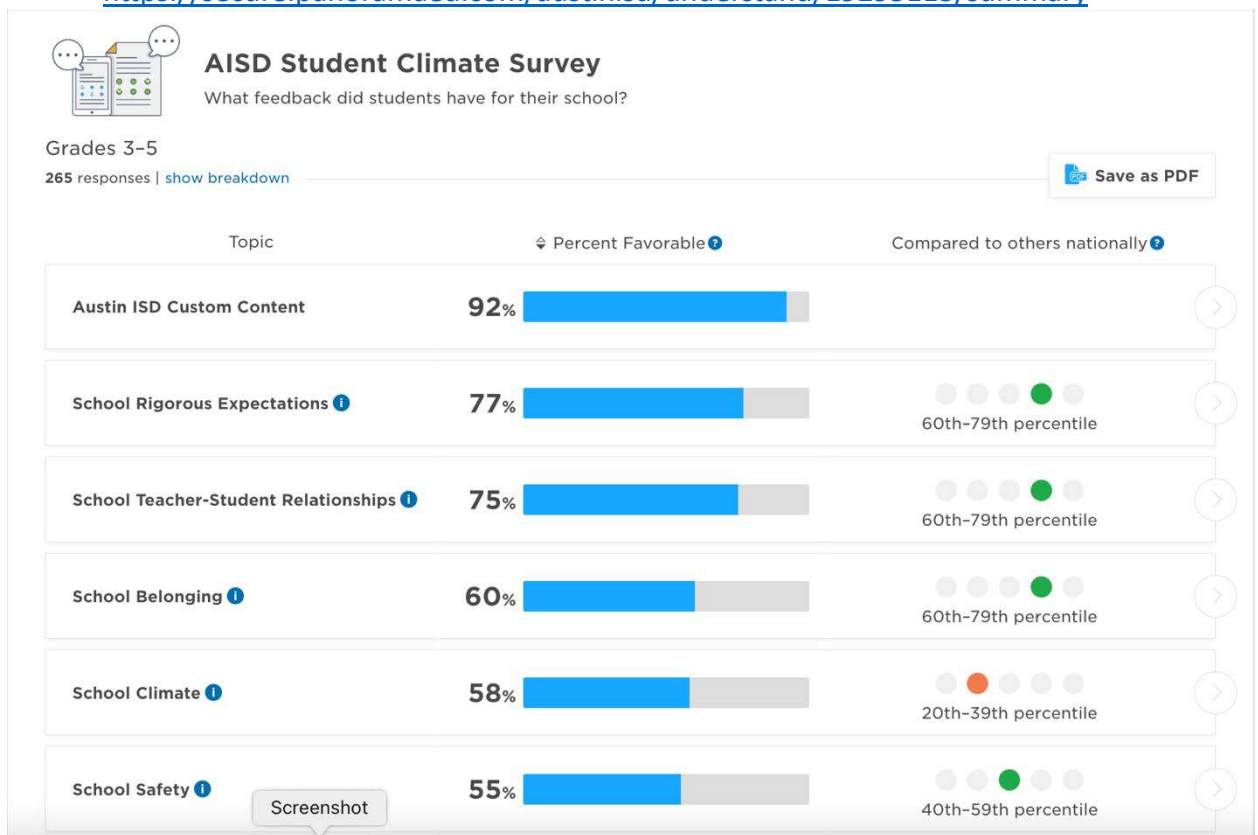
- School AC: gym and cafeteria AC was replaced over the summer; hot weeks a few weeks ago, freezing last week; Ms. Greco: 2017 bond funded the upgrade this summer; new unit for kitchen, cafeteria and gym; gym will run warm; on a daily communication regarding a temp set imbalance; last week, when it went out, Brian (engineer) was here every day providing updates; they have it up and running; should be coming tomorrow or later to balance the temp; functioning in one, not the other; whole situation
- Mr. Stevens: Ms. Harris' heat isn't working; Ms. Greco: this guy is for bond work; regular maintenance crew will tend to the work order; a few portables didn't have warming systems; Alyssa: do kids move when it isn't working?; Ms. Greco: music moved to Mr. Steven's side, another portable was given option of moving

Approval of Minutes: e-mail Alyssa to approve

Principal Update

- Campus Updates:
 - Link to the Campus Improvement Plan:
<https://www.austinisd.org/sites/default/files/dept/cda/docs/campus-cip/2023-2024/227901138.pdf?1698648960>
 - Priority Focus Area 1: Student Well-Being & Achievement
 - State requires 3rd grade reading and math goal; Ms. Greco took results last year and data informed where we focus;
 - Desired Annual Outcome 1: Goal 2 - Students identified as economically disadvantaged demonstrating achievement on 3rd grade state assessment in reading at the Meets Grade Level will increase from 41% to 60% by August 2024.
 - Priority Focus Area 1: Student Well-Being & Achievement

- Desired Annual Outcome 2: 70% of students who are identified as students receiving special education services will demonstrate growth on the Math STAAR test in Grade 4.
- Evaluation Data Sources: MAP Growth projected proficiency reports, STAAR data and teacher grade level assessments
- Priority Focus Area 1: Student Well-Being & Achievement
 - Desired Annual Outcome 3: 70% of students who are identified as students receiving special education services will demonstrate growth on the reading STAAR test in grades 4th-5th.
 - Evaluation Data Sources: MAP Growth projected proficiency reports, STAAR data and teacher grade level assessments
- Priority Focus Area 2: Culture of Respect / Customer Service
 - Desired Annual Outcome 1: During the 23-24 School Year, the campus will participate in the implementation of Signature SEL and AVID Practices to improve the average from the Student Survey results of School Belonging from 60% to 70% by the end of the 23-24 school year.
 - Evaluation Data Sources: House Meeting Agendas, SEL Morning Meeting Plans, Summitt Strong Award Submissions
- School “Panorama” Student Survey Results:
 - <https://secure.panoramaed.com/austinisd/understand/19295113/summary>



- Lubna: know some instances of violence last year; not sure how to support my student if they witness(ed) something; helpful to know, even when privacy respected, e.g. lice is going around
 - Ms. Greco: take them case-by-case; not blanket
- Vote on District Calendar:
 - Ms. Greco passed out drafts A and B (see images in Appendix)
 - Largest differences are student start (Aug. 13 or Aug. 20) and finish (May 22 or May 29)
 - Teachers didn't want to have to come in on Friday before first full week of August;
 - In B schedule, students off March 7 (Friday before Spring Break)
 - Discussed difference of Good Friday for teachers
 - Rod: required days?; Stacy: it's hours, ~75K minutes;
 - Roll call:
 - A: 11 (preference)
 - B: 5
- Campus Updates:
 - New registration - "Enroll Austin" - launches on Nov. 4; priority registration opens for Pre-K next year; general registration will open in April (April 2)
 - Track & Field is coming next Thursday and Friday; volunteer sign-up shared today; Kinder-2nd is Thursday, 3-5 on Friday
 - Veteran's Day assembly is next Friday, Nov. 10 at 7:30 am – keynote speaker needed (doesn't have to be a parent); will speak on importance of being a veteran
 - Lubna: School Fundraiser update? Getting lots of e-mails; they are their own vendor, teachers get a percentage; no end date, can unsubscribe; positive sentiment from teachers
 - Principal chat on Friday at 8 am in Library on Human Sexuality and Responsibility info.; permission slips go home the following week

PTA Updates (Becca)

- Eagle Fest
 - Huge shout-out to our Eagle Fest committee and team; cheers!; takes 9ish people on committee with masses of volunteers to pull it off;
 - Not final: gross earnings were over \$20K; suspect higher than last year after Kona percentage comes in
 - Wristbands are better
- Hat Creek at Domain netted \$177 for PTA
- Summitt Reflections Art Contest – 5-6 submissions this year (up from the 3 last year)
- Next meeting on Monday, Nov. 6
- Will lose a day of sales for Book Fair; will stay open until 5 pm on Tuesday and Thursday; later on PJ Night (7 or 7:30); stay open until 1:30 pm on Friday; teacher preview on Monday from 1-3 pm after SPED Modules

- Wednesday night of Book Fair is Summitt Night at Chipotle
- Advocacy: contact State Representatives on voucher bills being considered in Legislature
- Grandparents Day week of Book Fair; RSVP for Grandparents; don't have to decide/RSVP to attend; just helps cafeteria prep; if they are buying lunch, need \$5 in cash; will collect at front door to make the line faster; they need a physical driver's license for Raptor system; will be the Thanksgiving Meal

WatchD.O.G.S. Update (Nathan)

- Enjoyed dunk bucket
- Promoting all the happenings we've discussed
- Working on company matches, facility needs (removing cinder blocks)
- Pushing to get volunteers into the school
- Lubna: launching WatchDOGS at Murchison – can continue

Other Business

- Next meeting is Monday, Nov. 27 at 3:30 in Library

Meeting adjourned at 4:32 pm

Notes respectfully submitted by Nathan Guitrau

[Appendix follows]

Appendix

	DRAFT A	DRAFT B
FIRST DAY STUDENTS	Tuesday, August 13, 2024	Tuesday, August 20, 2024
FIRST DAY TEACHERS	Monday, August 5, 2024	Friday, August 9, 2024
Student Instructional Days	85 days	80 days
Fall Semester	89 days	92 days
Spring Semester	(174)	(172)
Teacher Duty Days	187	187
Staff Holidays	Thursday, July 4, 2024 Monday, September 2, 2024 Monday, November 25-29, 2024 Monday, December 23, 2024-January 3, 2025 (10 days)	Thursday, July 4, 2024 Monday, September 2, 2024 Monday, November 25-29, 2024 Monday, December 23, 2024-January 3, 2025 (10 days)
4 th of July	Thursday, July 4, 2024	Thursday, July 4, 2024
Labor Day	Monday, September 2, 2024	Monday, September 2, 2024
Thanksgiving Break	Monday, November 25-29, 2024	Monday, November 25-29, 2024
Winter Break	Monday, December 23, 2024-January 3, 2025 (10 days)	Monday, December 23, 2024-January 3, 2025 (10 days)
MLK	Monday, January 20, 2025	Monday, January 20, 2025
Spring Break	Monday, March 10-14, 2025	Monday, March 10-14, 2025
Cesar Chavez/Dolores Huerta/Eldad-Fir	Monday, March 31, 2025	Monday, March 31, 2025
Memorial Day	Monday, May 26, 2025	Monday, May 26, 2025
Juneteenth	Thursday, June 19, 2025	Thursday, June 19, 2025
Staff Development Days	Tuesday, August 6-Thursday, August 8, 2024 (3) Tuesday, November 5, 2024 Monday, January 6, 2025 Friday, May 23, 2025 (6 days)	Tuesday, August 13-15, 2024 Tuesday, November 5, 2024 Monday, January 6, 2025 Friday, April 18, 2025 Friday, May 30, 2025 (7 days)
Planning & Prep Days (3)	Monday, August 5, 2024 Friday, August 9, 2024 Monday, August 12, 2024	Friday, August 9, 2024 Monday, August 12, 2024 Friday, August 16, 2024
Elementary Conference Days (2)	Monday, October 14, 2024 Monday, February 17, 2025	Monday, August 19, 2024 Thursday, October 3, 2024
Staff Development / Professional Learning Exchange Days - PLED (2)	Friday, December 20, 2024 Friday, April 18, 2025	Monday, February 17, 2025 Friday, October 4, 2024
LAST DAY STUDENTS	Thursday, May 22, 2025	Friday, March 7, 2025
LAST DAY TEACHERS	Friday, May 23, 2025	Thursday, May 29, 2025

**AUSTIN INDEPENDENT SCHOOL DISTRICT
2024-25 Draft A Instructional Calendar**

July							August							September						
Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
	1	2	3	4	5	6					1	2	3	1	2	3	4	5	6	7
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28
28	29	30	31				25	26	27	28	29	30	31	29	30					

October							November							December							
Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	
		1	2	3	4	5							1	2	1	2	3	4	5	6	7
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31					

4th: Independence Day
30th-31st: New Teacher Orientation
1st-2nd: New Teacher Orientation
5th: Teacher Prep Day
6th-8th: Staff Development
9th & 12th: Teacher Prep Days
13th: First Day of Classes
2nd: Labor Day Student / Staff Holiday
14th: Indigenous People Day (Student Holiday)
15th: Culture of Voting (Student Holiday/Staff Development)
17th: Elementary Parent Conference/Secondary PD
18th: MLK Day (Staff/Student Holiday)
20th: Student Holiday / PLED Day
23rd-31st: Winter Break

January							February							March						
Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
			1	2	3	4							1							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	23	24	25	26	27	28	29	

1st-3rd: Winter Break Staff/Student Holiday
6th: Staff Development
20th: MLK Day (Staff/Student Holiday)
17th: Elementary Parent Conference & Secondary PD
19th: Juneteenth
10th-14th: Spring Break
31st: Student & Staff Holiday
(Cesar Chavez & Dolores Huerta Day/Eid al-Fitr)

April							May							June						
Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
													1	2	3	4	5	6	7	
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
27	28	29	30				25	26	27	28	29	30	31	29	30					

18: Good Friday, Student Holiday, PLED Day
22nd: Last Day of Classes
23rd: Staff Development/Teacher Last Day
26th: Memorial Day Holiday
19th: Juneteenth

Nine Weeks	1st = October 11	2nd = December 19
	3rd = March 7	4th = May 22

Semester	1st	85
	2nd	89

Total Student Days	174
Staff Development Days	8
Teacher Prep Days	3
Parent Conference	2
Teacher Duty Days	187

Legend	
	Student Holiday / PLED Day
	New Teacher Orientation
	Teacher Preparation Days
	Begin / End Grading Period
	ES Parent/Teacher Conf, MS/HS SD, Student Holiday
	Staff / Student Holiday
	District Closed

